

Request for Waiver of Application Fee
(To be submitted with Application for IRB Review of Research)

Under some circumstances, investigators can request a waiver of payment of the required fee of application. These circumstances include students, researchers employed or contracted by the Department of Human Services and performing research within their scope of duties at DHS, those claiming financial hardship, and others that may be determined eligible for a waiver of fees. This waiver may be approved by the IRB if one of the criteria below is met.

In order for your request to be considered, you must fully answer each of the following questions. Please provide supporting documentation where appropriate.

1.	Is the Principal Investigator a student? If yes, which school, who is the professor involved, and for what course is this research needed?
2.	Is the Principal Investigator employed or contracted by the Department of Human Services? If yes, in what capacity, and is this research part of one's employment or contracted duties?
3.	Is the Principal Investigator claiming financial hardship? If yes, please provide a brief explanation.
4.	Other basis for requesting waiver of fees. Please be brief.

Principal Investigator's Signature

Printed Name of P. I.

Date

IRB Chair's Approval of Waiver of Fees: _____ Date: _____

IRB Chair's Nonapproval of Waiver of Fees: _____ Date: _____

Rev 02/27/04

Proposal # _____